

Louis Latzer Library Board of Trustees  
Meeting Minutes  
Tuesday, October 17, 2023

The monthly meeting of the Louis Latzer Library Board was called to order by Sharon Rinderer at 5:00 p.m. on October 17, 2023.

Roll Call showed the following members were present:

Amy Kloss  
Susan Martz  
Justin McLaughlin  
Marshall Rinderer  
Sharon Rinderer  
Joshua Short  
Shaun Voegelé  
Bill Wagner

Louis Latzer, Associate Member  
Angela Kim, Director

Absent: Nancy Genteman and William Piper, Associate Member

**September Minutes:** After the board reviewed the minutes, Josh Short motioned to approve and Justin McLaughlin seconded. Motion carried.

**Public Forum:** None.

**Treasurer's Report:** Short will present two reports in November.

**September Bills:** After reviewing the bills, Short motioned to pay the bills and Bill Wagner seconded. Roll was called and the motion carried.

**Librarian's Report:**

HACF Grant was received by Angela Kim.

Kim will offer staff the opportunity to attend the Illinois Library Association Springfield Conference in October.

Kim received \$1,500.00 from Highland Optimist's for Children's/Youth.

The library purchased three Tonieboxes with approximately 33 Tonies to use with them.

Vandalism to landscape lighting and exterior outlets occurred recently. Kim has called an electrician and alerted the city and police. The library also has someone vandalizing the men's bathroom. Kim will talk to the man's relatives.

**Unfinished Business:** Local landscaper K & B estimated \$10,000.00 for a pollinator garden on the West side of the library. Kim suggested sodding the area and planting hostas and hydrangeas when the time is right.

The board reviewed the Updated Illinois Statute on Banned Books policies. Short motioned to approve the policies and Marshall Rinderer seconded. The motion passed.

**New Business:** The Per Capita Grant is due in January. Kim plans to use funds for our digitization project since they may not be used for construction.

The Illinois State Library is willing to digitize our photographic materials, etc... as long as they meet copyright rules and other guidelines. Materials not meeting rules and guidelines will be sent to Advantage Archives.

The Tort Life Safety Funds will be used for the director's salary 10% or \$8,000.00, custodian maintenance salary 35% or \$5,000.00, and replacement of front door exterior terrazzo, \$22,000.00. Total \$35,000.00.

Kim will begin working on the Strategic Plan after the new year.

**Other Business:** Adrian Rogier donated a baby grand disklavier piano to be delivered by the end of October.

**Adjournment:** Wagner motioned to adjourn and Shaun Voegelé seconded. Motion passed.

**Next Meeting:** Tuesday, November 21, 2023.